

City of Plymouth
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Plymouth, WI 53073-0107



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Staff Accountant - Plymouth Utilities is looking for an enthusiastic, team player to join us as a Staff Accountant. This position will perform a variety of duties for the Utility and the City of Plymouth, including day-to-day accounting functions, monthly and annual close processes, preparation for the annual audit, and assisting with annual regulatory filings. This position will also assist in stream-lining the accounting and business processes across the organization. This is a great opportunity to gain experience in Utility, Municipal (Fund), and General Accounting, as well as supporting and leading positive change. Applicants must be a strong multi-tasker, have experience with Microsoft applications, and a willingness to learn. Knowledge of Civic Systems software is beneficial, but not required. Associates or Bachelor's Degree (Bachelor's preferred) in Accounting, Finance, Business Administration or related field from an accredited college or university. Pay range is \$55,000-\$65,000, depending on qualifications. Benefits include: health, life insurance, sick leave, WI State Retirement plan, paid time off and holidays, etc.

To view the full job description, please visit the City's website at www.plymouthgov.com. Select Employment in the lower right-hand corner. Applications will be accepted on NEOGOV by selecting this link <https://www.governmentjobs.com/careers/plymouthwi>. Please include a resume and 3 professional references when applying online. The position is open until filled with the initial review of applicants on November 27, 2023. The City of Plymouth is an Equal Opportunity Employer.