



EXECUTIVE COMMITTEE MEETING

Wednesday, December 4, 2019

9:00 a.m.

Teleconference

MEETING NOTES

Executive Committee members present by telephone were Tim Herlitzka, Paul Hermanson, Brian Knapp, George Morrissey and John Murphy. Executive Director Tim Heinrich also was present by phone. President Murphy called the meeting to order at 9:01 a.m.

The minutes of the Executive Committee's October 3 were reviewed. Hermanson moved approval; Morrissey seconded. Motion carried unanimously.

Heinrich provided the Executive Director's Report:

- Registrations for the Electric Operations Conference & Expo (EOCE) are strong.
- MEUW is taking responsibility to organize the trade show that is part of the EOCE, which has led to a lot of extra activity associated with the Wisconsin Utility Suppliers Association right now.
- As a follow-up to the workshop held with the Board of Directors in September, plans for the Leadership Academy are continuing. Heinrich expects to have a proposal to share with the Board at the January meeting, which would include an additional workshop in April to define the core leadership competencies required of municipal electric leaders.

The Committee discussed two items of new business:

Review of 2020 Budget Proposal – The Committee reviewed and discussed details of the 2020 association budget and membership dues. Heinrich acknowledged that the budget proposal is different from last year in that the options proposed provide for a philosophical debate about priorities for 2020. He noted that the Board has adopted a new long-term strategic plan, and while each of the proposed options align with that plan, the budget approval will affect the pace of executing the plan.

Herlitzka noted that the budget had been reviewed by the Financial Oversight Committee (FOC), and the FOC recommends approval of Option B.

Hermanson moved approval of Option B; Morrissey seconded. Motion carried unanimously.

Approve Audit Services – MEUW's Board of Directors recently adopted Financial and Accounting Management Policies and Procedures that suggest the association's auditing services be put out for bid a minimum of every five (5) years. In September, MEUW issued a Request for Proposals to three audit services firms. After a review of the proposals received, the Financial Oversight Committee unanimously agreed to approve a three-year audit services proposal and 990 preparation from Wegner CPAs, LLC.

Herlitzka moved approval of Wegner CPAs as MEUW's financial audit firm; Knapp seconded. Motion carried unanimously.

The Committee determined an Executive Session was not needed.

The meeting adjourned at 9:44 a.m.