



## Municipal Electric Utility Report Master List and Deadlines

Effective: 2/16/16

### [Summary of Work Related Injuries and Illnesses Report \(SBD 10710\) – §101.055\(7\)\(a\)](#)

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**Due Date: Posted by February 1; Reported by March 1**

Contact: Department of Safety and Professional Services (DSPS), <http://dsps.wi.gov/sb/docs/sb-FormPublicSectorSafety10710.pdf>

### [Municipal Light, Heat and Power Company's Annual Report for License Fee Purposes – §77.28](#)

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**Due Date: March 1**

Contact: Department of Revenue, <http://www.revenue.wi.gov/ust/lm-003.pdf>

### [PSC Annual Report Filing – §196.07](#)

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**Due Date: April 1**

PSC Electronic Report Filing (ERF) System, <http://psc.wi.gov/utilityinfo/water/annualreports/wegsars.htm>  
PSC 2016 Update Instructional Document,  
<http://psc.wi.gov/utilityinfo/water/annualReports/document/WEGSONlineReportingLetter.pdf>

### [Renewable Portfolio Standard Compliance – §196.378\(2\)\(c\)](#)

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**Due Date: April 15**

Contact: PSC – Andrew Kell, [andrew.kell@wisconsin.gov](mailto:andrew.kell@wisconsin.gov), (608) 266-1124,  
[http://psc.wi.gov/apps40/dockets/content/detail.aspx?dockt\\_id=5-GF-243](http://psc.wi.gov/apps40/dockets/content/detail.aspx?dockt_id=5-GF-243)

### [Annual Electric Power Industry Report Form 861 – Federal Energy Administration Act of 1974 \(Public Law 93-275\)](#)

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**Due Date: April 30**

Contact: US Energy Information Administration – [eiasurveyhelpcenter@eia.gov](mailto:eiasurveyhelpcenter@eia.gov), (202) 586-9595,  
[www.eia.gov/survey/#eia-861](http://www.eia.gov/survey/#eia-861)

### [Commitment to Community Report – §196.374\(7\)\(e\)](#)

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**Due Date: May 1**

Contact: PSC – Joe Fontaine, [joe.fontaine@wisconsin.gov](mailto:joe.fontaine@wisconsin.gov), (608) 266-0910,  
[http://psc.wi.gov/apps40/dockets/content/detail.aspx?dockt\\_id=5-GF-177](http://psc.wi.gov/apps40/dockets/content/detail.aspx?dockt_id=5-GF-177)

[-MORE-]

## Preventative Maintenance Plan Report – PSC 113.0607(2.b.6)

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**Due Date: On or Before May 1 (Odd Numbered Years)**

Contact: PSC – Jim Lepinski, [jim.lepinski@wisconsin.gov](mailto:jim.lepinski@wisconsin.gov), (608) 266-0478

## Remaining Disconnections – PSC 113.0303(2)

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**Due Date: November 15; Weekly Thereafter**

Contact: PSC – Carrie Templeton, [carrie.templeton@wisconsin.gov](mailto:carrie.templeton@wisconsin.gov), (608) 266-1267

## Notification of Each Cold Weather Disconnection – PSC 113.0304(12)

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**Due Date: By 3:30 p.m. Day of Occurrence**

Contact: PSC – Carrie Templeton, [carrie.templeton@wisconsin.gov](mailto:carrie.templeton@wisconsin.gov), (608) 266-1267

## Interruptions of Service – PSC 113.0606

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**Due Date: Following Event**

Contact: PSC – Mohammed Monawer, [mohammed.monawer@wisconsin.gov](mailto:mohammed.monawer@wisconsin.gov), (608) 266-3900

## Customer Satisfaction Survey – PSC 113.0609

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**Due Date: As Directed by the PSC**

Contact: PSC – Jim Lepinski, [jim.lepinski@wisconsin.gov](mailto:jim.lepinski@wisconsin.gov), (608) 266-0478

## Notification of Accidents – PSC 104.05

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**Due Date: Following Event**

Contact: PSC – Mohammed Monawer, [mohammed.monawer@wisconsin.gov](mailto:mohammed.monawer@wisconsin.gov), (608) 266-3900

## Inventory of Copperweld Conductors – PSC 113.0615

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**Due Date: Every 4 Years Until Retired and Removed from Service**

Contact: PSC – David Hansen, [david.hansen@wisconsin.gov](mailto:david.hansen@wisconsin.gov), (608) 267-3798