

TO: MEUW Members

FROM: Scott Meske, Associate Director

DATE: December 9, 2010

RE: Reminder to File Your Utility's "Preventative Maintenance Plan Report" (Pursuant to PSC 113.0607(6)) Electronically with PSCW by February 1, 2011.

This is simply a reminder that your utility needs to file its "Preventative Maintenance Plan Report" (pursuant to PSC 113.0607(6)) with the Public Service Commission of Wisconsin by Tuesday, February 1, 2011.

Several years ago, all MEUW members submitted a "plan" to the PSC for inspecting and maintaining their electric systems. This plan was developed by the MEUW Committee on PSC Chapter 113, and endorsed by the PSC as meeting the requirements of PSC 113.0607(6). These reports must now be submitted every two years to be compliant with the directive. Attached is an MS WORD template copy of the four-page report.

The report must be submitted via the PSC "Electronic Regulatory Filing (ERF) System" as a PDF document. Here's a hotlink to the PSC web page with more information on how to submit documents to the PSC via the ERF system ([click here](#)).

The template and this memorandum are posted on the MEUW website, under "[resources](#)."

Attach.