

## **2011-2012 Job Training and Safety Program Course Descriptions**

### **Field Course One – Emergency Action Procedures**

#### **Session A**

Participants will review their employer's current emergency action plan, applicable fall protection rules and pole top rescue/bucket rescue procedures.



#### **Session B**

Pole climbing gear and fall protection harnesses will be inspected. Participants will be evaluated on their ability to carry out simulated rescue procedures on the pole and in the bucket. Pole top rescue and climbing skills will be documented.

### **On- Site Course Two – Inspection (Testing Equipment / Facility)**

#### **Session C**



The JT&S Instructor will visit each pre-registered MEUW utility to perform equipment test procedures, review proper maintenance procedures with participants and evaluate equipment storage. Alternatively, members have a choice to forego the equipment testing course and the JT&S Instructor will provide a facilities inspection to identify safety infractions and housekeeping issues.

Potential equipment to be tested: Grounds, Hot Sticks, Lifting Slings, Ladders, and Chains, etc.

### **Field Course Three – Overhead Maintenance & Construction**

#### **Session D**

Participants will review and discuss insulating, isolating, or de-energizing and grounding associated with overhead line work. The overhead projects, to be completed in session D, will be discussed along with applicable APPA safety rules. Participants will review the new NESC 2012 codes involving job briefing requirements.



### Session E



Participants will review overhead trouble shooting techniques. Mutual aid crews will be formed to work on designated overhead projects. Job briefings will be completed by each mutual aid crew. JT&S instructors will evaluate participants for technique, skills and safety best practices. Upon completion of overhead projects, a review with each mutual aid crew will be conducted by the JT&S Instructor to discuss methodology and highlight potential areas for improvement.

## **Field Course Four – Underground Maintenance & Construction**

### Session F

Participants will review lockout tagout procedures for underground circuits. The underground project, specific to each meeting site, will be reviewed along with applicable APPA safety rules. A detailed job briefing will be reviewed and documented prior to beginning the project.

### Session G

Mutual aid crews will be formed to work on designated underground projects. Job briefings will be completed by each mutual aid crew. JT&S instructors will evaluate participants for technique, skills and safety best practices. Upon completion of underground projects, each mutual aid crew and the Instructor will review the day's event to discuss methodology and highlight potential areas for improvement.



## **On-Site Course Five – Evaluation (Crew /Job Site)**

### Session H

The JT&S Instructor will conduct an on-site evaluation for each pre-registered utility. The Instructor will evaluate and document utility crew work performance/best practices, job briefing procedures, crew communication, personal protective equipment and applicable safety rules to identify crew/work task effectiveness along with recommended areas of improvement. The 15<sup>th</sup> revision of the APPA Safety Manual will be distributed and rule changes will be reviewed. Manual acknowledgement forms will be completed by participants and forwarded to employers.

